

The London
Community
Foundation

Proudly supporting
youth social action



Department for
Digital, Culture
Media & Sport



#iwill Fund 2019/20

Fund guidelines

londoncf.org.uk

Proudly supporting
youth social action



Department for
Digital, Culture
Media & Sport



The London
Community
Foundation

Fund guidelines

A definition of youth social action:

“Young people taking practical action in the service of others in order to create positive social change that is of benefit to the wider community as well as to the young person themselves.”

Young Foundation

Youth Social Action includes volunteering, fundraising and campaigning, as well as skills and confidence-building projects which work with young people. This fund will prioritise organisations working with young people from less affluent backgrounds, to develop an appetite for this sort of activity.

About the Fund

#iwill is a UK-wide campaign that aims to make **social action** part of life for as many young people as possible by the year 2020. Through collaboration and partnership, it is spreading the word about the benefits of youth social action.

Step Up To Serve, The National Lottery Community Fund and the Government Office for Civil Society have invested £2million this year to fund groups delivering youth social action opportunities. Community Foundations are expected to match this investment.

Aims

The #iwill Fund looks to support social action activities that create opportunities for young people aged 10-20 to develop their potential and their capacity to significantly contribute to their community.

Social action involves activities such as **campaigning, fundraising and volunteering** and has huge potential to create enjoyable opportunities and skills development for young people, and in turn benefit the local people and places.

The London Community Foundation is one of the delivery partners and will be delivering the programme across 29 London boroughs. We cannot accept applications from the following Boroughs: City of London, Hackney, Newham and Tower Hamlets. If you are in one of these boroughs, please refer to the East End Community Foundation, who are delivering #iwill in these boroughs.

Applying for a Grant

- Grants are between £1,000 and £10,000
- Projects can be up to a year in duration.
- Grants should deliver **campaigning, fundraising and/or volunteering** opportunities for young people age 10 to 20 years old, or up to 25 for disabled people.

Eligibility

- This fund is open to registered charities, constituted community groups and CICs limited by guarantee (**not** by shares)
- National organisations with local branches (with their own management committee and bank account) can apply.
- New organisations that can demonstrate they are financially robust can apply.
- **Please note:** Organisations funded in Round 3 (awarded in December 2019) or in receipt of a current #iwill grant from another funder are not eligible for this round of funding.

Applicants must have:

- A minimum of 3 unrelated Trustees / Committee members
- A governing document (e.g. a constitution, or Memorandum and Articles)
- Recent accounts (unless the group is new) and robust plans for managing your finances and the project budget.
- A bank account in the name of the group, with at least 2 unrelated signatories
- A Safeguarding Policy if working with young people under the age of 18, or if you are working with vulnerable adults

Priorities

We will prioritise projects that:

- Seek to increase participation from young people from less affluent social economic groups and young people who might not usually take part in volunteering, campaigning and fundraising activities
- Are working with young people at the younger end of the spectrum (10-14 years old)
- Build the appetite of young people to continue with **campaigning, fundraising and/or volunteering** and leave a legacy of behaviour/activity after the funding stops
- Involve young people in consultation, planning, delivery and evaluation
- Give young people the opportunity to learn new skills and develop their potential and confidence
- Give young people the platform to get their voice heard
- Can address the six principles of Youth Social Action (see below)



REFLECTIVE
SUPPORTS CRITICAL
REFLECTION &
LEARNING



CHALLENGING
AMBITIOUS - BUT
ENJOYABLE &
ENABLING



YOUTH-LED
SHAPED BY YOUNG
PEOPLE'S DECISIONS,
NEEDS & IDEAS



IMPACTFUL
BENEFITS ISSUE,
COMMUNITY, OR
CAUSE



PROGRESSIVE
LINKS TO OTHER
OPPORTUNITIES &
IDEAS



EMBEDDED
LINKED WITH EXISTING
PATHWAYS, BECOMING
A HABIT FOR LIFE

This fund aims to develop opportunities rather than fund the ongoing costs of existing youth work. We are looking to fund organisations that involve young people in volunteering, campaigning and fundraising activities.

What we will fund

- Staff costs - Budget for staffing, including full-time staff, part time staff, sessional staff and other related expenses e.g. a volunteer coordinator
- Development and capacity building costs – Budget to help build capacity and sustainability of organisation e.g. staff/volunteer training, external consultancy fees
- Volunteer costs - Budget for reimbursements of expenses, e.g. telephone calls, travel and meals
- Activity costs - Budget for resources to facilitate a project / activity (which are not already included as part of equipment, volunteer or staffing costs) e.g. catering, insurance
- Skills development projects, which help young people be 'social action-ready'
- Established groups with an existing youth provision may apply for NEW projects or an expansion and development of an existing project (recruiting new young people etc) which meet the aims of [#iwill](#)
- Continuation funding for previously funded organisations is available, where the organisation can demonstrate effective and impactful use of the previous grant and learning and adaptation of processes.

What we won't fund

- Statutory services
- Activities promoting party political activity
- Capital costs/large equipment – small scale equipment, such as tools are acceptable **up to 10% of the requested grant**
- Individual sponsorship
- Activities generating private profit
- Financing or spending which has already taken place
- Organisations that are in receipt of a current [#iwill](#) grant (unless the grant is due to be spent and monitoring submitted before the new grant would be awarded)
- Faith groups are welcome to apply but activities which evangelise or proselytise religious beliefs will not be eligible
- Party political activities

Governance

We will ask for the following documents to carry out due diligence on your organisation:

- A copy of your governing document (e.g. constitution, memorandum & articles or set of rules)
- A copy of your most recent annual accounts or management accounts if these are unavailable.
- A photocopy of a bank statement no more than 3 months old. The bank account must be in the name of the organisation applying
- Copies of your safeguarding and equal opportunities policies
- A list of the names and addresses of your management committee. You need a minimum of three unrelated management committee members to be eligible for the grant.

Deadline for applications

Please complete and submit your application by **midday on Tuesday 3rd March 2020**.

Please note we are unable to consider applications that are submitted after the deadline or those that do not have the supporting documents included.

Previously funded projects

Bright Futures, South Shields, received a grant to continue to develop their successful 'Community Ambassadors Volunteering Programme' which enabled young women aged 11-19 to volunteer with others in their community including older generations through care homes and sheltered accommodation schemes. The young women carried volunteer activities such as reading clubs, gentle exercise sessions, games evenings and arts and craft with older people that would not have had the chance to take part in such activities previously and with young people they may not have usually engaged with.

The Mustard Tree Foundation, Reading, received funding which enabled 13 young people to engage in a mentoring and volunteering opportunity in their local community. Some of these volunteering opportunities included working in food banks, community cafes, and in community journalism. Some roles were established positions, and some were tailored around the young person to utilise their skills and help them develop new ones. 90% of the young people they work with have never volunteered previously.

Equal opportunities

We are committed to equality of opportunities in relation to funding and feel that a diverse portfolio of grants allows for more learning and in turn, improvement of practice. We are committed to promoting equal opportunities, to valuing diversity regardless of age, gender, race, ethnic origin, nationality, religion/belief, culture, language, disability, learning difficulty, sexual orientation, marital status, economic status, health status, or any other discriminatory grounds.

Use of personal data

By completing this application form, UK Community Foundations and its network partners will use the personal data about you and other individuals named in your application to assess and administer a

grant application for the #iwill programme. To support with this, searches may be carried out using publicly available sources such as the Charity Commission website. If your application is successful, your details may also be used to contact you to gain your thoughts on the effectiveness and impact of the programme.

We will only use your information where we have a legal basis to do so, for example, to carry out our legitimate business interests to manage and promote our Community Grants or to meet our legal or contractual obligations. By providing any personal data about another person you are confirming that they understand how their data may be used and shared.

You have certain rights when it comes to your personal information. This includes rights to access and correct your information, and to erase, transfer, object to, restrict or take away consent around how we use your information. Please contact your local Community Foundation if you or anyone named in your application have any concerns with the information being used publicly or if you wish to exercise any of these rights.

Monitoring and evaluating your work

For groups

Grantees will be required to complete a monitoring form outlining how the grant was spent and highlighting the benefits for your beneficiaries and the wider community. We also invite any case studies and pictures you may have from the project so that we can share your story.

Please note that projects or work must be delivered within 12 months of the funding being awarded. Funding decisions will be available by the end of May 2020 and so you are advised to plan projects to start no earlier than June 2020.

Monitoring and evaluating our grants enables us to better understand the impact of our grant-making. It helps us to understand community need, enables us to learn from our grant-making and inform future strategies. It also enables us to show donors the impact of their funding and hopefully encourage them to give more! It should also help organisations to collect valuable information on how their service users benefit from your work, what works and what doesn't, how you can make your services more effective, and also demonstrate to funders the value of your work.

For young people

There will be an online questionnaire for young people to fill in. The link to the form will be sent to all successful applicants.

How do you apply for a grant?

[Click here](#) to access the online form.

Please read the instructions carefully, tick to say if you agree and have understood, enter your e-mail address and click on the "Send e-mail and continue".

Once you have done this you will be sent an e-mail with a link to your unique online application form. You should receive the email within a couple of minutes (please check your junk mail folder).

Full guidelines on using our online application form are available from our website.

You will need to complete an online application form and submit along with the following documents to us at The London Community Foundation by midday on Tuesday 3rd March 2020.

Further information

Please contact the Programmes team at The London Community Foundation if you have any questions about the fund:

Tel: 0207 582 5117

Email: applications@londoncf.org.uk

Web: www.londoncf.org.uk

Key Dates

- **3rd March 2020 at midday:** Application Deadline
- **March - May 2020:** If your application is shortlisted we may contact you to discuss your application. Please ensure that you or another contact at your organisation will be available to talk to us during this time.
- **Late May 2020:** Decisions on your grant application.
- **June 2020:** Successful applicants will be able to start delivering.
- **June 2021:** Grantees to complete and return monitoring information.

**The London
Community
Foundation**

Unit 1.04 Piano House
9 Brighton Terrace
London SW9 8DJ
T +44 (0)20 7582 5117
F +44 (0)20 7582 4020
E info@londoncf.org.uk

londoncf.org.uk

Registered Charity 1091263