



The Young People's Fund

Fund guidelines 2021-22

Fund guidelines

About The Young People's Fund

For the second year, Peabody Community Foundation (PCF) is offering the Young People's Fund to support grassroots community groups who are putting youth voice at the centre of their work to tackle violence affecting young people.

Peabody have worked with young people aged 11-25 across London to develop a fund which is designed by, owned by and for the benefit of young people. This co-creation process led to the development of The Young People's Fund.

Peabody will be awarding £123,327 to organisations working with young Peabody residents and the wider community to address the issue of violence affecting young people in the boroughs of Westminster, Southwark, Waltham Forest, Lambeth, and Hackney. Young people must meaningfully participate in the development and design of the project or service that will respond to the issue of violence affecting young people.

Peabody hope to use this fund to demonstrate the value and importance of having strong youth participation and representation in project and service design. As such, Peabody has adopted the Public Participation Framework as a scale to evaluate the level and depth of young people's participation in shaping the project or service that will be tackling their needs.

A panel of young people from across London, chaired by a Peabody staff member, will make the final decisions about where the funding goes to ensure that their voice is also central to the fund itself. Read more [here](#) about the experience from one of last year's young panellist, Akeem.

Fund Criteria

Grants of between £3,000 - £10,000 are available to organisations working with young people (aged 11-25) in the following boroughs: Westminster, Southwark, Waltham Forest, Lambeth, and Hackney.

Projects must be working to tackle violence affecting young people. They will be expected to take one or more of the following three approaches:

- Working with young people already affected by youth violence or criminal lifestyles.
- Delivering preventative work.
- Addressing the root causes which lead to young people being affected by violence.

Projects must:

- Run for no more than one year from the date organizations are notified by LCF on the outcome of the application (decisions released 15th November 2021).
- Work with young people living on and around Peabody Estates. Of those you will, at a minimum, support:
 - 25% Peabody residents.
 - 50% social housing residents (this can include residents from any housing association).

Organisations must demonstrate in their application that they:

- **Have involved affected or interested young people** in the design of the proposed project. The IAP2 Public Participation framework (available to view on page 5 of the guidelines) will be used to understand the level of young people's involvement. For example, consulting with young people to design the project would be considered to be at the Consult Stage, while giving young people the power to make decisions on the design and creation of projects would be considered to be at the Empower Stage. Note, applications that fall in the involve, collaborate, and empower stages will be prioritised over applications that fall into the consult stage. Applications that fall into the inform stage will not be considered.
- **Are embedded in their community.** For example, engaging with residents through the project.
- **Are making a real impact in their community.** For example, can demonstrate how they make a real difference to the community they are working in.

Organisations delivering projects with the following outcomes will be prioritised:

- Developing the personal and professional skills of young people.
- Contributing to community cohesion.
- Improving mental and physical wellbeing.
- Focusing on the last three stages of the Public Participation Framework.

Priority will also be given to projects working with young people living on and around the following wards:

Hackney

- Hackney Central
- Hackney Downs
- Haggerston
- Homerton
- London Fields

Lambeth

- Clapham Common
- Coldharbour
- Oval
- Tulse Hill
- Thurlow Park

Waltham Forest

- Chingford Green
- Higham Hill
- Lea Bridge
- Leyton
- Leytonstone

Westminster

- Church Street
- Churchill
- Queens Park
- St James
- Tachbrook

Southwark

- Camberwell Green
- Faraday
- Newington
- North Walworth
- South Bermondsey


Please note that applicants who are already in receipt of a Peabody Community Fund grant (including The Young People's Fund Round 1) are welcome to make an application to this fund.

Public Participation Framework and The Young People's Fund

Peabody adopted the Public Participation Framework as a method to help organisations define young people's role in the creation and design of their project to tackle violence affecting young people.

All organisations applying to the Young People's Fund must refer to this framework to articulate the level of involvement of young people in design of the project. **Applications that fall in the involve, collaborate, and empower stages will be prioritised over applications that fall into the consult stage. Applications that fall into the inform stage will not be considered.**

We will be asking organisations to demonstrate that a strong youth participation is core to their ethos by involving young people in the application process. We will ask that up to three young people, along with a member of staff from your organisation, attend an online panel meeting. We will ask the young people to talk for five minutes on their involvement in the development and/or delivery of the project.

INCREASING IMPACT ON THE DECISION 					
	INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER
PUBLIC PARTICIPATION GOAL	To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.	To obtain public feedback on analysis, alternatives and/or decisions.	To work directly with the public throughout the process to ensure that public concerns and aspirations are consistently understood and considered.	To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.	To place final decision making in the hands of the public.
PROMISE TO THE PUBLIC	We will keep you informed.	We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision.	We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.	We will look to you for advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.	We will implement what you decide.

What's on offer?

£123,327 is available for grants of between £3,000 - £10,000. This will be allocated across all the boroughs listed in Fund Criteria.

Who can apply?

The following not-for-profit organisations are eligible to apply:

- Constituted community and resident groups
- Registered charities
- Companies limited by guarantee
- Community Interest Companies (CICs) limited by guarantee
- Charitable Incorporated Organisations (CIOs)

Applicants must

- Be supporting Peabody residents. At least 25% of those you support must be Peabody residents.
- Have an annual income of around £500,000 or under
- Have a minimum of 3 unrelated Management Committee members
- Have a signed Governing Document, i.e. a constitution or Memorandum & Articles
- Have a Bank Account in the name of the group, with at least 2 unrelated signatories – or provide details of another group who will be managing any grant awarded, with a copy of the partnership arrangement
- Have Annual Accounts, or for smaller groups, an Income and Expenditure Sheet for the most recent financial period. If a group is new with no previous income, they will need to provide an Income and Expenditure forecast and a recent bank statement
- Have proof of public liability insurance
- Have a Safeguarding Policy. Groups will also need to have a DBS checks policy in place

What can't be funded?

- Local Authorities
- Any party-political activity
- Purely commercial ventures (for profit)
- Spending that has already taken place (i.e. retrospective funding)
- Individual sponsorship
- Activities promoting religious beliefs
- Activities where people are excluded on the basis of religion, sexual orientation, gender (unless the issue being dealt with is gender-specific) or ethnicity
- Organisations with overdue or incomplete monitoring on a previous grant from The London Community Foundation and/or Peabody
- Organisations with late submissions of their accounts to the Charity Commission or Companies House in 2 of the last 3 years
- Organisations with 2 years of consecutive net current liabilities in their financial

statements

- Organisations with loans from any of their Directors
- CICs limited by shares and Companies limited by shares

Closing dates for applications

12pm on Wednesday 15th September 2021.

Please ensure that your application form and all supporting documents are submitted by then. We are unable to consider applications which are submitted late.

What happens next

Applications which best fit The Young People's Fund programme themes and meet the Fund criteria will be shortlisted. Shortlisted applicants may be contacted by a Programme Manager from The London Community Foundation for an informal chat or to request additional information to find out more about the project.

In addition, the Programme Manager from LCF will contact you to arrange up to three nominated young people to attend an online panel meeting to present a five-minute presentation on their involvement in the project. Detailed guidance will be provided in September 2021 with more information on this. The date for the panel meeting will be **Saturday 6th November 2021**. A staff member or Trustee of your organisation who is over 18 and has a full DBS check will also need to attend the meeting along with the young person to ensure they are fully supported.

Shortlisted applications will be presented to the Peabody Panel which will be made up of young people and chaired by a senior Peabody staff member.

Successful and unsuccessful applicants will be notified of the decision in writing by **Monday 15th November 2021**.

Monitoring and evaluation

We aim to make our monitoring and evaluation approach useful and light touch.

Groups in receipt of a grant will be required to complete a short form outlining how the grant was spent and highlighting the benefits for young people. You will be provided with the link to the online form when awarded funding and you will also be reminded when your project is close to finishing.

Monitoring and evaluating the projects funded by our grants enables your group and us to better understand the impact of the grant. It helps us to more fully understand community needs, enables your group and us to learn from your project and can also help you put together information that can help to inform future plans. It will also help us to evaluate the success of this fund.

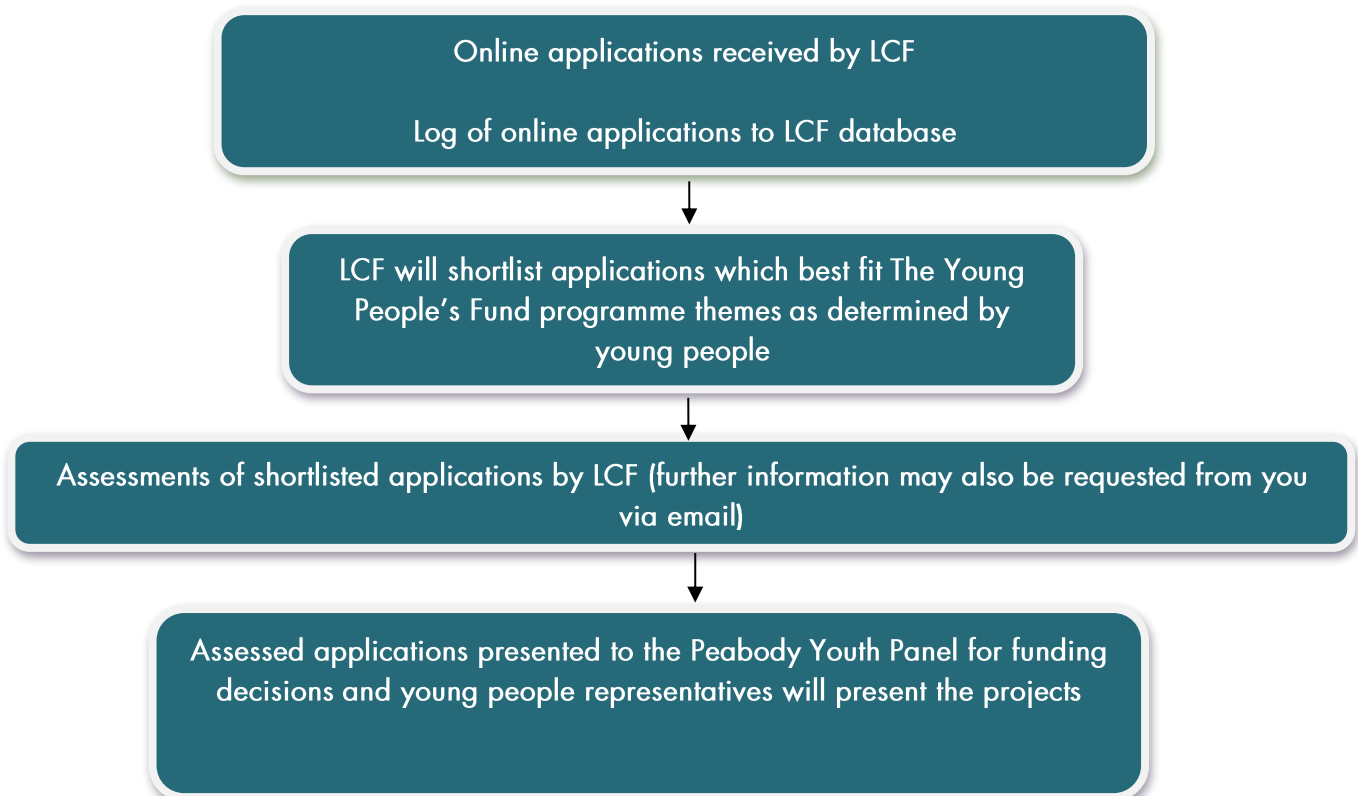
londoncf.org.uk

It is also recommended that organisations should collect valuable information on how people benefit from your work, what works and what doesn't, how you can make your services more effective, and also demonstrate to future funders the value of your work. For further information and tips on monitoring your work, there are several useful websites, such as <https://knowhownonprofit.org/organisation/impact> and <http://www.evaluation.org.uk/>

Peabody recently conducted a review of our grants and spoke to recipients to understand what is important and valuable to them. We learned that grant recipients want more opportunities to build a relationship with Peabody and to access our wider offer such as access to community space. In response to this, grant recipients will be invited to host a visit from a Peabody member of staff. This will be an opportunity to show us directly the impact of your work and for us to explore broader opportunities to collaborate and partner.

We also learned that grant recipients want more opportunities to network with stakeholders and learn from each other. In response to this, you will also be invited to a round table at the end of the fund to network and share outcomes and lessons learned. If the event is conducted in person, attendees will be reimbursed for their transportation costs for attending.

Funding Decision Process



How to apply

Please note this is an online application form.

To apply for a grant, please visit the 'Peabody The Young People's Fund' page under the 'Available Grants' section of LCF's website at www.londoncf.org.uk/grants/the-young-peoples-fund.

Please read the instructions carefully, tick to say you agree and have understood, enter your e-mail address and click on the "Send e-mail and continue."

Once you have done this you will be sent an e-mail with a link to your unique online application form. You should receive the e-mail within a couple of minutes (please check your spam folder). If you do not receive an e-mail it may be that you have not entered your e-mail correctly – please be careful and check the address before submitting.

The supporting documents you will need to provide are:

- Your signed Governing Document, i.e. your constitution or memorandum and articles
- Names and addresses of your Management Committee
- Annual Accounts or Income & Expenditure (I&E) Sheet for your last financial period for smaller groups. For new organisations with no income, please provide an I&E forecast, and a bank statement
- Safeguarding Policies
- Public liability insurance

If you are having problems with the form, you can send your supporting documents via e-mail to: applications@londoncf.org.uk

If you are e-mailing your documents, please state your organisation's name in the subject line along with the fund name, i.e. *Joe Blogs Foundation, The Young People's Fund application*. Where possible, please try to send all your attachments in one e-mail by zipping your documents. However, if you need to send more than one e-mail, please number them, i.e. *1 of 2*. Please note if your e-mail is too large it will not be accepted by our e-mail system – try to keep all of your e-mails to below 2MB.

If you have received funding from The London Community Foundation within the last two years, you need only submit your most recent accounts (or income & expenditure information for smaller groups), unless any of your policies have been updated during this period.

Please contact us if you would like help.

Some top tips for applications

- Draft your responses before completing the online form
- Make sure that every question has been answered in full (the online form will prompt you)
- Be clear about how you propose to reach residents specified in the Fund Criteria
- Ensure your budget section has a clear breakdown of all the costs associated with your project
- Get somebody to read through the application before sending, preferably someone who knows nothing about the project. This is a great way to pick up on any mistakes or lack of information, and rectify it before submitting
- Clarify clearly how young people participated in the development of the project and how you are planning to engage them in the delivery

Need help?

Please do not hesitate to contact The London Community Foundation Programmes Team if you would like to discuss your proposal prior to making an application if you need help with completing the form or providing the supporting documents.

The London Community Foundation: info@londoncf.org.uk / 020 7582 5117

Peabody: The Community Mobilisation Team will also be available to help organisations who need support developing their application. For support please contact: communitygrants@peabody.org.uk

Q&A Online Webinar – Know more about the Young People’s Fund

Peabody held an online Q&A event in cooperation with LCF. This was an opportunity for organisations to find out about:

- The Young People’s Fund and violence affecting young people
- Why we are investing funding into tackling violence affecting young people
- Why we want projects to be adopting the Public Participation Framework
- Examples of successful youth projects that fill under different stages of public participation.
- The application form and decision-making process
- Ask any question about the fund

We will be sharing a link to the recording via the FAQ and webpage.

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