

External Grant Assessor (VAWG)

Role External Grant Assessor (VAWG)

Location Home based

Term Up to six weeks, from 23 November 2026 (flexible due to holiday period), and up to half a day's training week commencing 16 November 2026

Pay £250 day rate

The London Community Foundation (LCF) is delivering third round The London Mayor's Office for Policing and Crime's (MOPAC) £6m [Violence Against Women and Girls \(VAWG\) Grassroots Fund](#).

We are seeking experienced External Grants Assessors with specialist knowledge of work addressing Violence Against Women and Girls to assess applications for grants up to £160,000, to be delivered over a three-year period. Applicants must have excellent analytical, written and verbal communication skills, good knowledge of the voluntary and community sector and a strong understanding of the issues linked to violence against women, related intersectional protected characteristics and the types of appropriate intervention and support.

We particularly welcome applications from Black, Asian and minority ethnic (BAME) women candidates as the programme is focussed on organisations which are led by and for BAME communities. We therefore invite any female candidates who identify themselves as from a BAME background to state this as part of their cover letter, alongside addressing each point in the person specification.

Application process

Applicants should send their CV and a one page cover letter outlining how they meet the person specification (refer to the indicators) and availability (number of days per week during the assessment period) to: **Nimat Jaffer, Strategic Programme Manager (VAWG):** jointheteam@londoncf.org.uk

Deadline 12pm on Friday 30 October 2026

Applicants will be contacted during the week commencing 2 November 2026.

Role description and person specification

Role and responsibilities

With recent experience of grant assessment, preferably for London's grassroots organisations, your role will be to assess applications to The London Mayor's Office for Policing and Crime's (MOPAC) Violence Against Women and Girls (VAWG) Grassroots Fund 2027-2030 in accordance with LCF's grantmaking criteria as well as the [specific programme criteria and priorities](#).

As an External Assessor, you will undertake a detailed assessment of shortlisted applications, providing an independent and critical view of the strength, credibility and risks of each application. You will be expected to draw on the full range of information available to you to analyse, rather than summarise the application, without the use of AI.

You will have excellent analytical, written and verbal communication skills, good knowledge of the voluntary and community sector of London and a strong understanding of the issues linked to violence against women, related intersectional protected characteristics and the types of appropriate intervention and support.

Specific responsibilities include:

- Taking part in up to half a day of induction training, including familiarisation with LCF grant making criteria, individual fund criteria and systems.
- Assessment work includes reviewing:
 - Governance frameworks
 - Finances
 - Child and Vulnerable Adult Safeguarding Policies
 - Application and programme details to assess against the Fund [assessment framework](#)
- **Assessors will need to:**
 - Support applicants, via telephone and email, to provide further information about their organisation/project to make a case for a grant
 - Identify issues that need to be pursued in order to give a full picture of the project or the organisation
 - Clarify information from the application materials, identifying and filling in gaps as necessary by gathering additional information to address key areas not covered in the application materials

- Provide analytical, comprehensive and proportionate assessment reports for presentation to the recruited panel of experts, evaluating the strengths and weaknesses of an application
 - Include any useful feedback that can be provided to applicants, regardless of whether or not they are successful in securing funding
 - Make recommendations on applications, including identifying relevant conditions, where needed
- **Assessors should:**
 - Liaise regularly with Strategic Programme Manager (VAWG)
 - Ensure work is completed to deadlines agreed with LCF
 - Be available to answer further questions following completion of assessments
 - Complete two to three assessments for one day of work

External Grant Assessor - Person Specification

Person specification	Essential	Desirable	Indicators
Strong grant assessment experience, ideally with applications for multi-year grants of up to £100,000	✓		CV/cover letter, interview
Understanding of issues linked to violence against women, related intersectional protected characteristics and types of appropriate interventions and support	✓		Cover letter, mock exercise and interview
Good knowledge of the challenges and opportunities facing grassroots organisations relating to VAWG	✓		Cover letter and mock exercise
Excellent understanding of the above in London		✓	CV/cover letter, mock exercise and interview
Knowledge of good practice in safeguarding children and vulnerable adults	✓		Mock exercise
Knowledge of governance models, legal frameworks, and best practice in accountability and reporting	✓		Mock exercise
Confidence to scrutinise financial accounts and financial projections/ budgets in order to assess organisations' sustainability and to identify any issues	✓		Mock exercise
Ability to process detailed and sometimes complex information accurately, to produce succinct reports	✓		Mock exercise
Proficiency with IT and computer-based information systems	✓		Mock exercise
Ability to work independently and to deadlines	✓		Mock exercise
Excellent written and verbal communication skills	✓		Cover letter and mock exercise

Strong analytical and critical thinking skills with the ability to identify risks	✓		CV/cover letter, mock exercise and interview
Commitment to equal opportunities and ability to exercise this in practice	✓		CV/cover letter, mock exercise and interview
Experience assessing applications for public sources of funding, and awareness of the additional risks and considerations involved		✓	Cover letter and interview