

# Grenfell Young People's Fund Round 3



# Fund guidelines

## About the Fund

The Grenfell Young People's Fund is an Evening Standard Dispossessed Fund initiative. The Evening Standard Dispossessed Fund was set up in 2010 to help grassroots charities tackling poverty, inequality and exclusion across the capital.

On the day of the Grenfell Tower fire in 2017, the Evening Standard newspaper and The London Community Foundation launched a fundraising campaign for those affected by the fire. In the subsequent months, The London Community Foundation received funds from other appeals, including the #Game4Grenfell football match, the Artists for Grenfell fundraising single, the FA Community Shield football match and from the Royal Borough of Kensington and Chelsea.

It was agreed that Rounds would run annually for 3 years, in 2018, 2019 and 2020 with each round awarding grants to new groups to deliver services and activities. In 2018, Round 1 of this Grenfell Young People's Fund was launched to support services and activities benefiting children and young people aged 0-25 in the Royal Borough of Kensington and Chelsea or those affected/displaced by the Grenfell Tower fire. £395,585 was awarded in 2018, with 10 organisations funded. In 2019 Round 2 was launched and a further £321,150 was awarded to 10 organisations. In this final Round £646,000 is available for grantmaking.

This Fund has been developed and is being overseen by a panel of local residents, including former residents of the tower, and young people, who will make decisions about how the funding is used. The London Community Foundation is supporting the panel and managing the grant making process.

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## About The London Community Foundation

We believe in a strong and vibrant London, in which everyone has the chance to thrive, regardless of who they are or where they're from. We offer a lifeline to Londoners who are suffering multiple disadvantages including inequality, exclusion and discrimination. We identify change makers in the community, and champion grassroots initiatives, taking a community development approach to grant-making. In doing so, we support those best placed to make an impact locally.

### Why we exist

London drives the UK economy, but many Londoners feel increasingly left behind. Poverty, crime, depression and isolation are all too common. Our aim is to help build better connected, stronger and more resilient communities. We believe that the answers to the problems facing communities exist in the communities themselves and we exist to catalyse change at community level. We use our knowledge and expertise to tackle the most pressing issues facing Londoners today. Together with our supporters, we create aspirational, confident and empowered communities, whose residents have the opportunity to transform their lives for the better.

### Our reach

To date we have raised over £100 million to support London's grassroots organisations. In 2019/20 we committed nearly £8.4 million in just under 600 grants to charitable projects across the capital. Since April 2020, LCF has awarded over £7 million in 560 grants in response to the COVID-19 pandemic. We support a wide range of charities and community groups across London, enabling numerous different organisations and projects to achieve impact. We specialise in finding and funding smaller organisations that do not attract mass public support, or who are at an early stage in their development.

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## Aims, outcomes and activities

### Aim

The aim of this fund is to improve the lives of children and young people affected by the Grenfell Tower fire.

### Outcomes

Through this fund, we want to provide funding for organisations who address at least one of the following outcomes for the children and young people being supported:

- Children and young people have improved health and wellbeing
- Children and young people are engaged, empowered, and have a role in the improvement of their environment and society
- Young people are 'work ready' and/or employed

### Activity

The types of activity that are likely to be supported include (but are not limited to):

- Mental health support, trauma, therapy, early years therapy and counselling
- Access to safe spaces
- Creative arts, sports, music and dance
- A different take on masculinity
- Culinary skills, cooking, and nutrition
- Growing your own food
- Community cohesion and connection
- Youth engagement
- Youth leadership
- Violence reduction
- Young women as leaders
- Training and skills
- Work experience
- Investing in tech skills
- Qualifications

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## Funding available

Grants of up to £15,000 per year over 3 years are available, so a total grant of £45,000 will be available per organisation over the 3-year period. Organisations can apply for a maximum of £15,000 per year.

## Criteria

### Who can apply?

- Organisations directly supporting children and young people affected by the Grenfell Tower fire will be prioritised for funding. Projects indirectly supporting children and young people (e.g. through supporting parents and carers) may be considered. No more than 20% of funds available in this Round will be allocated to projects where children and young people are indirectly supported.
- Priority will be given to organisations who are locally based in North Kensington. Up to a maximum of 20% of overall Grenfell Young People's Fund money can be made available for organisations who are based outside of The Royal Borough of Kensington and Chelsea. All organisations who are not based in The Royal Borough of Kensington and Chelsea will have to demonstrate how they work in partnership with local organisation(s).
- There is no maximum or minimum organisation turnover size, however smaller organisations (under £500,000 income) will be prioritised.

Please note it is unlikely that any grant offered will be for more than 50% of an organisation's current annual income. If you would like to discuss this area further, then please get in touch with The London Community Foundation to discuss your application.

- We welcome applications from new start up initiatives, but please be aware that in each year, up to a maximum of 25% of funds available will be allocated to support start up initiatives. Start-ups are new organisations operating for less than 12 months
- Constituted community groups, registered charities, companies limited by guarantee and Community Interest Companies (CIC's) limited by guarantee are all eligible to apply to the fund.
- Applicants will need to have the following in place in order to apply:
  - a minimum of 3 un-related Management Committee members
  - a governing document (e.g. a constitution or set of rules)
  - a bank account in the name of the group, with at least 2 unrelated signatories
  - a record of income and expenditure or set of accounts (or bank statement if you are a new group)
  - a safeguarding policy

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- the relevant insurance in place, including public liability where required (you can include this in your budget as necessary)
  - the relevant permissions in place – if you will be carrying out work or activities such as trading/selling to the public on council or private property you'll need permission from them to do this. You will need to provide confirmation of agreements as part of your application.

## What can you apply for?

You can apply for up to £15,000 per year over 3 years. Maximum £15,000 per year will be available per applicant organisation.

Organisations need to clearly highlight which of the below primary outcomes they will be addressing:

- Children and young people have improved health and wellbeing
- Children and young people are engaged, empowered and have a role in the improvement of their environment and society
- Young people are 'work ready' and/or employed

You can apply for any cost related to your project or organisation, including for example; equipment, insurance, sessional staff costs, volunteer expenses, staff salaries, marketing and promotion, rent, training courses, workshops and venue hire for example.

You can also include costs that will help to build the capacity and/or sustainability of your organisation – for example, training for volunteers, or a piece of software that would enable you to better track your beneficiary outcomes, monitoring and evaluation systems, training for staff.

You can apply for funding for both new and existing initiatives.

Both revenue and capital costs will be considered.

- Revenue costs can include activity costs, sessional staff, core operational costs such as rent, bills and overheads as well as salaries.
- Capital costs can include purchasing laptops, desks and chairs for example. We are unable to support new capital build projects that require planning permission. If you are looking at applying for over 20% capital costs in any one year please contact LCF to discuss.

If you are unsure whether your project would be eligible, please contact us to discuss this before starting your application.

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## What cannot be funded through this programme?

- Applications from Local Authorities or any activity that is a statutory requirement (e.g. school curriculum)
- Any party-political activity
- Purely commercial ventures (for profit)
- Community Interest Companies (CICs) limited by shares
- Spending that has already taken place (i.e. retrospective funding)
- Organisations whose current liabilities have exceeded their current assets at the last two balance sheet dates
- Organisations where trustees are paid, unless evidence of approval is provided from the Charity Commission and/or this arrangement is referenced in the governing document
- Individuals, or projects run by individuals, as opposed to an organisation
- Activities where people are excluded on religious grounds, ethnicity, gender, sexuality, faith etc.
- Activity that is the responsibility of Statutory organisations
- Applications from organisations with overdue or incomplete monitoring on a previous grant from The London Community Foundation from any of its programmes. If you know you have outstanding monitoring on a previous grant, please contact The London Community Foundation to resolve this.
- Organisations with 2 years of concurrent late returns to the Charity Commission / Companies House
- Applications from organisations currently in receipt of a total of three years of funding from Round 1 or Round 2 of this Fund. However, if organisations are in receipt of a current grant of less than 3 years, they can apply for a grant for the remaining year(s) as long as it doesn't exceed 3 years in total
- Applications for one-off events

If you have any queries relating to eligibility of fit with fund, please contact Sam Smallcombe on [Sam.Smallcombe@londoncf.org.uk](mailto:Sam.Smallcombe@londoncf.org.uk) or Sarah Easby on [Sarah.Easby@londoncf.org.uk](mailto:Sarah.Easby@londoncf.org.uk) / +44 (0)20 7582 5117

## Closing date for applications

The closing date for applications is midday on 30 October 2020  
Decisions are due to be announced w/c 21 December 2020

## How to apply

Applications for the Fund are submitted through an online application form including all supporting documents.

To apply for a grant please visit: <https://londoncf.org.uk/grants/grenfell-ypf>



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Please read the instructions carefully, tick to say you agree and have understood, enter your e-mail address and click on the "Send e-mail and continue". Once you have done this you will be sent an e-mail with a link to your unique online application form. You should receive the email within a couple of minutes (please check your spam or junk folder). If you do not receive an email it may be that you have not entered your email correctly – please check the address before submitting.

To begin your application, please click on the link within the email that you have received from us. There are help notes available as you go through the online application form and you can save your application at any point and come back to it to complete it at any time before the closing date. The help notes are also available as a separate document via the website. You must remember to press the save button before closing down your application.

At the end of the application you will be asked to upload the following supporting documents:

- Your governing document (e.g. your constitution or memorandum and articles)
- Annual accounts or record of income and expenditure (or bank statement if a new group)
- A copy of your income and expenditure template
- Safeguarding policy
- Names and addresses of your management committee members/trustees
- Quotes for any capital items or costs for installation (you do not need to send quotes for small equipment items e.g. computer equipment)

Please note we will need all these documents when you submit your proposal in order to fully consider your application.

Once you get to the end of the application form there will be a 'Submit' button. Please note the submit button is after you have verified your budget. Once you press this it will automatically send your application through to the Foundation and this will be accepted as a completed application. Please do make sure you submit everything before the deadline.

*Please contact us if you would like help or are unable to complete an application online. If you do not currently have access to the internet, you can call The London Community Foundation on 020 7582 5117 for support.*

### Some top tips for top applications

- Draft your responses before completing the online form
- Make sure that every question has been answered in full (the online form will prompt you)
- Ensure your budget section has a clear breakdown of all the costs associated with your project
- Ask somebody to read through the application before you finalise it - preferably someone who knows nothing about the project. This is a great way to pick up on any mistakes or lack of information and rectify it before submitting.



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## What happens next?

### What happens after the Fund deadline?

Applications which best fit the Programme themes and priority areas will be shortlisted. Shortlisted applicants may then be telephoned by a Programme Manager from The London Community Foundation to gather any additional information needed about your project and/or organisation.

Shortlisted applications will be presented to a Fund Panel which will make recommendations on grant awards. We will aim to inform successful and unsuccessful applicants of the decision in writing by 24 December 2019.

### Timetable for spending the grant

Successful applicants will have up to 3 years from the offer date to spend any grant awarded, dependent on the length of the grant. You will then have up to 4 weeks after this date to submit your final monitoring. Grants cannot cover activities taking place before any grant is awarded – please refer to the dates above when planning your project start date. You will be asked for your funding start and end dates in your application. All funding needs to be spent and monitoring completed by 06 February 2024.

## Living Wage Funder

The London Community Foundation is a Living Wage Funder. This scheme, run by the Living Wage Foundation means that The London Community Foundation will actively encourage and support applications from organisations willing to pay staff the Living Wage (currently £10.75 per hour in London), or higher.

### What does this mean for applicants?

If you are applying for funding any staff costs (this could include existing staff members, sessional workers, part time or full-time posts, freelance workers) you should budget these at the Living Wage or above. We are sensitive to circumstances where organisations feel that taking up the Living Wage could cause difficulties; in these instances, we suggest you call us on 020 7582 5117 to discuss your options before applying.

This does not require employers to pay the Living Wage to apprentices or interns although we recommend it as best practice for employers who can afford to do so. Many accredited employers have chosen to extend the requirement to apprentices and interns.

You can find out more about The Living Wage Funder Scheme by clicking here:

<https://www.livingwage.org.uk/living-wage-funders>

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## Monitoring and evaluation

Groups in receipt of a grant will be required to complete an online monitoring form outlining how the grant was spent, how it met the original outcome(s) and highlighting the benefits for beneficiaries, participants and the wider community. You will be provided with the link to the online form if you are awarded a grant and must return your monitoring form within 4 weeks of your grant ending.

For grants which are more than one year, you will be expected to provide interim monitoring (as per your grant offer letter). If this is not provided or not satisfactory, then grant payments may be delayed or stopped.

Monitoring and evaluating the projects funded by our grants enables your group and us to better understand the impact of the grant. For this programme, it is important for you to be able to measure and demonstrate the level of inactivity prior to the project and levels of activity post project. You will need to be able to demonstrate and evidence the impact your project has had. The London Community Foundation may wish to conduct monitoring and evaluation visits to funded groups.

Further information and tips on monitoring your work can be found via the link below:

The Charities Evaluation Services Website: <https://www.ncvo.org.uk/practical-support/consultancy/ncvo-charities-evaluation-services>

## Need help?

Please do not hesitate to contact us if you would like to discuss your proposal prior to making an application, if you need help with completing the form, or providing the supporting documents.

The London Community Foundation: [Sam.Smallcombe@londoncf.org.uk](mailto:Sam.Smallcombe@londoncf.org.uk) / [Sarah.Easby@londoncf.org.uk](mailto:Sarah.Easby@londoncf.org.uk) / 020 7582 5117

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