Active Communities 2019

ONLINE APPLICATION FORM HELP NOTES

These notes are also available via the online form, when you hover over the ⓘ symbol next to each question.

If you have any issues with accessibility, please contact us and we will discuss other options for completing the form.

SECTION 1- Organisation

Name of your Organisation
Provide the name of your organisation as it appears on any governing documents. If you are known by another name, please tell us as well.

Address of your Organisation
This should be the address of the organisation. If the organisation doesn't have an independent location, you can use the contact details of the primary contact.

Facebook/Twitter
Please include details of your social media sites if you have them

Telephone/Email
The telephone number and email address should be one at which the organisation is easily contacted, especially during office hours.

Main Contact Person
The contact person should be someone who has a good knowledge of the application as this is the person we will contact if we have any queries.]

Serious Incident Reporting
Al Charities are required to report any serious incidents to the Charity Commission, this may include safeguarding incidents, fraud, theft, suspicious donations, links to terrorism, major governance issue or investigations by a regulatory body. If you have reported a serious incident within the past 12 months please record the details here.

Income during your last accounting year/financial year or last 12 months
Please let us know your organisation's income over the last year. If you are a new organisation what is your income to date from your management accounts, or records of income and expenditure.

Average yearly income

Please let us know your organisation's average income over the last three years. To calculate this, add up the total income of your organisation in your last three complete years, and divide by three. If you have been in existence for less than three years, please let us know the average income over the lifetime of your group to date. You may be asked to provide evidence of this.

What are the aims of your organisation and what activities or services do you provide?

What are your aims/mission/objectives? What activity do you usually deliver? For who? Where? This question is about explaining your usual day to day activity.

SECTION 2- About your grant application

Project Funding Start/End dates

Does the project have start and finish dates? If the answer is yes, add the start and finish dates. If your project is on-going, you should enter the start and finish dates of the funding period.

Which Local Authority will the activity take place in?

Please enter details of the local authority area where the activity will mainly take place. If the activity takes place across multiple boroughs please select the central one or the borough where your organisation is based. The majority of the activity must take place one of the four eligible boroughs (Barnet/Hillingdon/Hounslow/Waltham Forest).

Postcode

Please provide the postcode where most of your beneficiaries reside, if there are multiple places please just pick one. If it is too difficult to distinguish please provide the postcode of your organisation.

How does your project address the Primary Aim of getting more inactive people more active?

How can you demonstrate that the beneficiaries you target are inactive? How can you show that this activity/service will lead to an increase in activity levels from inactive/low activity to active or more active? How can you demonstrate that you will be able to engage people in physical activity?

What would you do with the grant? Please describe the activity that will take place.

Tell us about what activity/services you will deliver. Please make sure you explain what physical activity/sport the beneficiaries will be involved in. For how many people? How often? Where? Who will deliver this? Will any other services/activities be delivered?

Which of the Programme Goals does your project meet? You can select more than one, if it is relevant. (Hold down CTRL to multi-select)

In addition to increasing levels of physical activity in the 4 priority boroughs, we also want to support groups who harness sport and physical activity as a way to connect with their communities; to engage and inspire those facing disadvantage, to reconnect people with society and to provide hope of turning lives around. In addition to getting inactive people active, we will prioritise projects that also address any of the following Programme Goals;
• Reduce isolation
• Encourage greater social cohesion
• Contribute towards crime prevention
• Provide physical activities for lower income families

You do not need to address all of these programme goals. You should identify which goals your project addresses and demonstrate this.

How does your project address one or more of the four Programme Goals? (Reduce isolation; Encourage greater social cohesion; Contribute towards crime prevention; Provide physical activities for lower income families?
We will prioritise groups who also harness sport and physical activity as a way to connect with their communities; to engage and inspire those facing disadvantage, to reconnect people with society and to provide hope of turning lives around. You do not need to meet more than one Programme Goal, but please detail HOW your project meets the programme goal(s) you have identified.

How would you measure and report the benefits and impact this project is having?
How will you measure your activity and the impact it is having? You will need to show how you will demonstrate the levels of activity BEFORE the project and AFTER the project. How can you demonstrate that your project has made the difference? You might do questionnaires, surveys, keep a log of users of your services for example.

What local networks or partnerships are your group involved in that are relevant to the delivery of this project?
Who do you work with to deliver your activity- to signpost beneficiaries, share resources, train staff for example. Tell us about any partnerships that you are involved in - especially if they are part of the delivery of your project.

SECTION 3- Impact

In this section we are asking for the impact you think your project will have at the end of the funded period. The answers you'll be providing are your best estimate of how many people/hours etc. you will have reached at the end of the year.

By setting these numbers realistically at the beginning and gathering evidence throughout the life of the funded project, by the end of the year you will be able to clearly show the impact this project has had.

There are six themes to choose from for this IMPACT framework:

- **Improve people's life skills, employability and enterprise** - We want to support a thriving city that creates opportunities for people to fulfil their potential, to become more self-sufficient and to build their confidence.

- **Maximise people's ability to strengthen community cohesion and build social capacity** - We want to strengthen and connect local organisations and improve local facilities so that people can live happier lives alongside each other.

- **Promote reduction of isolation and disadvantage and access to services** - We want people to be connected in their local communities and to their local services, so everyone has a chance to be included.

- **Advance people's physical and mental health, wellbeing and safety** - We want people to feel safe and connected in their communities, and to have more opportunities to improve their physical and mental health.

- **Connect people with the arts culture and heritage** - We want to create a city that values and takes pride in the excellence and diversity of arts and culture, where everyone feels encouraged to participate, and their efforts create a lasting legacy.

- **Transform people's access to, and engagement with, their environment** - We want to create a city that promotes and creates a safer, healthier, and more sustainable environment, where people in urban areas feel free and welcome to access community spaces.
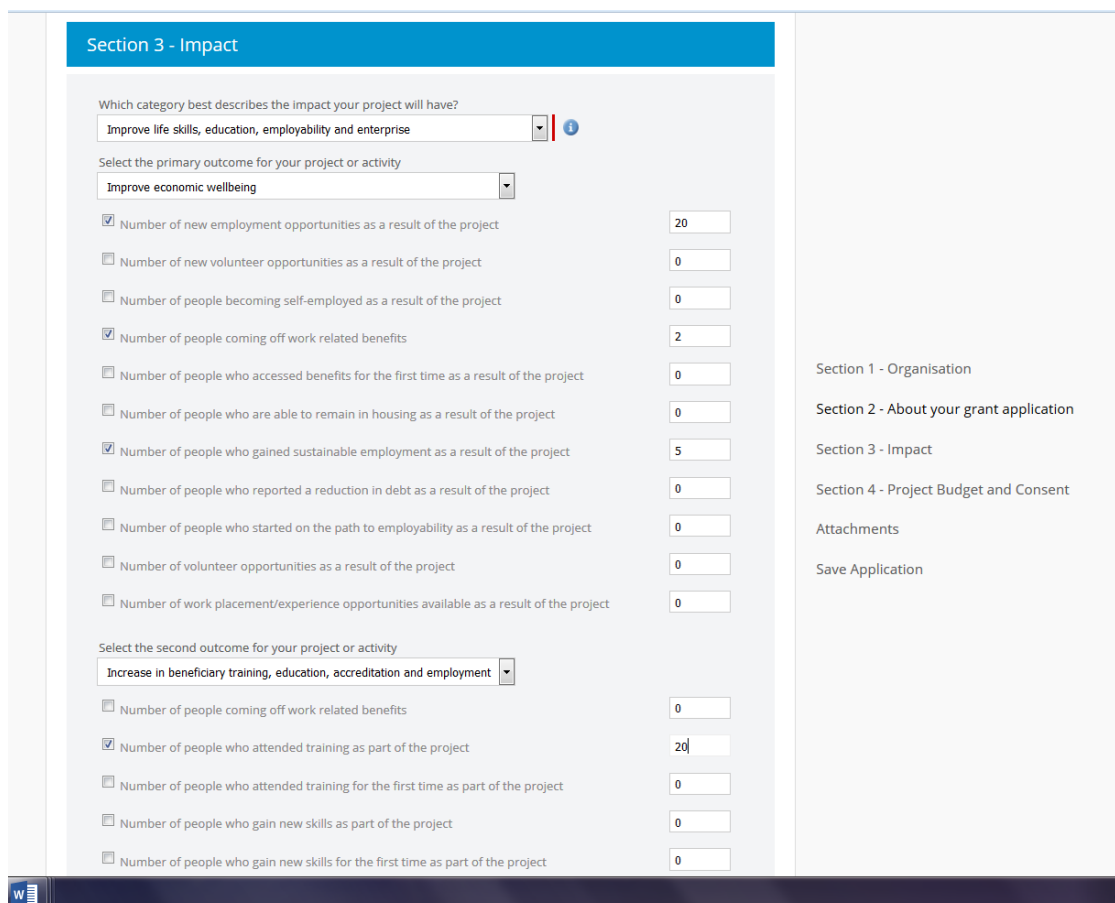
When applying you have to choose **three outcomes** to report on, two of which will need to be linked to **one of the IMPACT themes**. The others can be any of the other outcomes listed. You will also have to choose up to **three indicators** per outcome to report on and set targets that you think you will achieve over the life of the project.

We have written a guide and helpful tool on how to choose the outcomes and indicators – **Please see Appendix A for details.**

To complete the impact section on the form:

1. Select the theme from the drop down list – this will give you the range of outcomes in the drop down list attached to the impact theme.
2. Then select your 1st outcome from the drop down list
3. This will then open up the available indicators – select the indicators and fill in the anticipated numbers. **Please remember to tick the indicators that you have selected**
4. Then select your 2nd outcome from the drop down list
5. This will then open up the available indicators – select the indicators and fill in the anticipated numbers. **Please remember to tick the indicators that you have selected**

6. Then repeat for your 3rd and 4th outcome – these can be any of the others from the full list of outcomes across all themes.
7. The indicators will show for your chosen 3rd and 4th outcome – select the indicators and fill in the anticipated numbers. **Please remember to tick the indicators that you have selected**

Beneficiaries

How many INACTIVE people you will target?
Please estimate the number of inactive people that this project will target.

How many inactive people do you anticipate will BECOME ACTIVE as a result of this funding?
Of those inactive people mentioned above, based on the answers given in the application form, how many do you anticipate will become active by the end of this funded project?

Volunteers benefiting
These should be people who will work with or support the project's beneficiaries. They will generally be given training or other forms of guidance and support to enable them to help beneficiaries. They would not usually be paid for their activity but can typically receive expenses or reimbursement for travel.

Primary beneficiary – select a single option to represent the primary beneficiary group for this grant
From the drop down list, please click on the one group that best reflects the majority of the beneficiaries of your organisation who are victims of crime, this will then be entered in the selection box. On doing this you will then be presented with a series of check boxes, tick any other relevant groups that will be affected. Please don't tick them all if they don't apply, just think about who the primary beneficiaries will be. This doesn't have to be 100% accurate, you're just giving an indication.

Ethnicity – select a single option to represent the primary beneficiary group for this grant
See drop down options. Please select one ethnic group that best reflects the majority of the users of this facility or service.

Primary issue - select a single option to represent the primary issue that will be addressed by this grant.
See drop down options. We would be interested in knowing which age groups would benefit from this grant.

Please indicate the primary age group that will benefit from this grant
Finally, we would be interested in knowing which Age groups would benefit from this grant. Please enter in the text box / dropdown the age group that represents the majority of the beneficiaries of your organisation who are victims of crime. Then, using the remaining check boxes indicate any other age groups that will benefit.

SECTION 4- Project Budget and additional information

Project Budget
This section asks you to provide details regarding the amount of money you are applying for and what type of items you will be spending it on.

What is the total cost of the project?
If you are asking us to fund some of your running costs, for instance, what is the total you need for running costs each year? If you are asking us to contribute towards an event, project or activity, what are the total costs? This must exclude any in-kind support – you can tell us about that in a later question.

How much has been raised so far?
You do not need to raise any match funding and you can ask for the full costs of delivering your project. However, if you are not asking us to fund the full costs, how much have you raised already?

How much money are you applying to us for?
Please enter the amount you are requesting from us. This can be minimum £1,000 maximum £10,000

Please tell us about any in-kind support that will be given to the project and its value. In-kind support includes volunteer hours (valued at £13/hour), any equipment, space, or publicity for example that you may be given free of charge.

Living Wage

Have you budgeted all staff costs at the Living Wage or above? Please provide any comments on any difficulties or positive impact this will have on your organisation (please type N/A if this does not apply to you i.e. you are not applying for salary costs)

As outlined in the guidance we are piloting paying the Living Wage through the Local Communities programme. The Living Wage is £9.00 per hour outside London and £10.55 in London. We are asking groups to make their applications for any staff costs at the Living Wage rates or above, so please budget for this in the staff costs section below. We understand that for some groups paying a Living Wage can be difficult for a number of reasons, we would like to work with groups to see how we can support you to enable you to pay a Living Wage. Also if there are any general comments on what you think about us paying a Living Wage through our grants please put them in here!

Budget breakdown

Here you itemise the costs that will be incurred in running your project. The headings (staff cost, volunteer costs etc.) are examples of types of costs and the amount – you do not have to put a cost in each heading if it does not apply but there may be others that you need to include.

There are two cost boxes, one for the total project cost for that type of cost and one for the amounts you are applying to us under that cost heading.

The cost breakdown also allows you to enter the details behind the cost summary. These details should only refer to the elements of the project that are covered by your grant from us. Please give us a full breakdown of the costs as shown in the example below.

Staff Costs   Breakdown

Requested amount	630	3 workers@ £7.50 an hour (14 weekly sessions of 2 hours	
Total amount	1000		

Volunteer Costs   Breakdown

Requested amount	280	£10 per hour x 28 hours	
Total amount	500		

Capital Costs (Equipment)   Breakdown

Requested amount	1,950	Outdoor play equipment (quotes attached)	
Total amount	5,000		

Note for volunteer expenses - Only out-of-pocket expenses can be paid to volunteers, who should submit receipts and/or proof of payment such as bus/rail tickets for your records. Volunteers should not be paid a flat rate as they will be classed as employees of your organisation.

Supporting Documents

Please click on the 'attachments' button at the bottom of the form to upload your supporting documents. You will need to upload:

- A copy of your governing document (e.g. constitution, memorandum & articles or set of rules)
- A copy of your most recent annual accounts or a spending plan and recent bank statement if you are a new group.
- A copy of your safeguarding policies if you will be working with children or vulnerable adults (please contact us if you need help to develop one). For guidance please see our website.
- A list of the names and addresses of your management committee.

If for any reason you are not able to provide one of the required documents, please upload a document explaining why you do not have it. Please clearly label each document with a name and a short description of what it is:

e.g.   Name - The Music House – Safeguarding Policies
        Description – Vulnerable Adult and Child Protection Policies for The Music House

Declaration - For all applicants
Please read each statement carefully a check the box if you agree with the statement. Please confirm your name and role.

Publicity – please tick this box if you are happy for Comic Relief, The Evening Standard and The London Community Foundation to use your project in their publicity work. They will contact you to clarify your permission before publication etc.

How did you find the application form?
Please let us know how challenging you found the application form to complete and any comments that you have on the application process.

When you have completed your application
Once you have completed the form please ensure that you save and then click on the 'submit' button at the bottom of the page to send the application through to us. Once you have clicked submit **do not navigate away from the page** until you receive a confirmation of submission message. You should also receive an email with a pdf version of your form after submitting your application. If this email does not arrive within 2 hours please call us.

If you have not completed all of the required fields (shown by a red line) you will not be able to submit your form. If you attempt to submit an incomplete form the incomplete fields will be highlighted in red, once these are filled you should be able to submit the form.

Once your form is submitted you will no longer be able to access and edit it. If you're still not sure about anything when completing the form, please contact The London Community Foundation on 020 75825117 or email applications@londoncf.org.uk.

IMPACT ASSESSMENT

A guide on how to choose the outcomes and indicators for your application

The London Community Foundation's vision is of a strong and generous London where residents, business, government and civil society are inspired to act for the benefit of all who live in the city, leading the way in social action and philanthropic activity. **Our mission** is to make a difference to the lives of Londoners by connecting people who need help with those who are willing to give. We are dedicated to improving the lives of London's most disadvantaged. Child poverty, unemployment, isolation, homelessness, domestic violence and gang crime are just some of the issues we are tackling through our grant making.

You can help us to achieve our vision and mission by delivering projects that make a difference and – importantly – by gathering evidence to show how your project has made an impact. This information is essential if we are to encourage more donors to support our future work. To help you collect the kind of evidence we need, we have created a framework that measures the impact of our grants. There are six themes for this IMPACT framework:

- **Improve people's life skills, employability and enterprise -** We want to support a thriving city that creates opportunities for people to fulfil their potential, to become more self-sufficient and to build their confidence.

- **Maximise people's ability to strengthen community cohesion and build social capacity -** We want to strengthen and connect local organisations and improve local facilities so that people can live happier lives alongside each other.

- **Promote reduction of isolation and disadvantage and access to services -** We want people to be connected in their local communities and to their local services, so everyone has a chance to be included.

- **Advance people's physical and mental health, wellbeing and safety -** We want people to feel safe and connected in their communities, and to have more opportunities to improve their physical and mental health.

- **Connect people with the arts culture and heritage -** We want to create a city that values and takes pride in the excellence and diversity of arts and culture, where everyone feels encouraged to participate, and their efforts create a lasting legacy.

- **Transform people's access to, and engagement with, their environment -** We want to create a city that promotes and creates a safer, healthier, and more sustainable environment, where people in urban areas feel free and welcome to access community spaces.

There is a lot of information about impact assessment and the outcomes approach to project evaluation. You may find the following websites helpful:

http://www.ces-vol.org.uk/

http://www.evaluation.org.uk/

http://mande.co.uk/

http://network.youthmusic.org.uk/learning/youth-music-evaluation-builder

There are a number of outcomes – or changes – we want to measure for each theme, and a series of indicators to show evidence of change in a measurable way. When you apply for a grant you will need to choose the theme, outcomes and indicators that you will report against, once you have completed your project.

What do we mean by:
An **Outcome?**
Outcomes are the changes, benefits, learning and other effects that you can attribute to your projects activities they`re the difference your project makes (CES, 2005)

An **Indicator?**
Indicators are the evidence you collect to show your progress in achieving the outcomes of your work. They may be about the number of people who have achieved something or feel different.

Collecting evidence.
In order to provide the numbers etc. for your report it is best to plan before you start the project how you will collect the evidence. You could consider taking registers of people who attend for example a training course, carry out interviews, and provide questionnaires for people to complete.

Monitoring and Evaluation

When your funding comes to an end you will have to complete an online monitoring report in which you will have to tell us about how well you did in achieving your chosen outcomes and indicators. It`s therefore very important for you to plan how you will collect the evidence to support your report. If you are successful in getting your work funded we will send you details of the reporting requirements with the offer letter.

Why do we ask you to report?
Simply, we would like to know how the project has gone including what worked and what didn't. The report is both beneficial for you and us, The London Community Foundation.

What does The London Community Foundation use the information for?
We require monitoring for various reasons. Firstly we have a responsibility to ensure grants are used properly to deliver high-quality projects that achieve relevant outcomes.

The London Community Foundation takes pride in gathering evidence from the information reported that allows us to make informed decisions when developing future funding programmes. By deciphering results we obtain from your monitoring we have the ability to identify gaps in provision and develop our knowledge about different types of work and the impact they're capable of having, building our expertise as grant maker. We`re also able to tell the story of your work to other potential donors.

We use this **impact assessment framework** to collate relevant outcomes and indicators enabling us to evidence the positive difference the groups we have funded are making.

How will the report help you?
The report will allow for you to develop your practice from reflecting on work carried out. As an organisation your monitoring will act as evidence amplifying your ability to deliver a project effectively and efficiently for prospective funders, investors, etc. Your monitoring report has the ability to generally feed into the improvement of your organisation. It's down to you as to how much you put into your process of monitoring and evaluating and subsequently how much you benefit from it.

What is the difference between monitoring and evaluation?

Monitoring

Monitoring is about collecting information that will help you answer questions about your project. It is important that this information is collected in a planned, organised and routine way. You can use the information you gather to report on your project and to help you evaluate' (Charities Evaluation Services).

Monitoring is an on-going task that would have already started at the planning stages of a project. You would have collected key information on a variety of things relating to your project. Before you started the project you chose various outcomes and indicators to measure your work against – these are what you have to monitor your work against.

Monitoring allows results, procedures and practices to be recorded and eventually acts as a catalyst to direct, develop and learn. The information obtained from monitoring is then used for evaluation purposes.

Evaluation
'Evaluation is about using monitoring and other information you collect to make judgements about your project. It is also about using the information to make changes and improvements' (Charities Evaluation Service).

A good evaluation should be an objective assessment. The evaluation is in essence an appraisal of your findings, looking into themes as such relevancy, effectiveness, efficiency, impact and sustainability.

Applying for Funding

When applying you will to have choose **three outcomes** to report on, two of which will need to be linked to **one of the IMPACT themes**. The others can be any of the other outcomes listed. You will also have to choose up to **three indicators** per outcome to report on and set targets that you think you will achieve over the life of the project.

In order to choose the theme that best fits your project we would advise that you read through the whole list first and pick the outcomes that best reflect what you are hoping to achieve. Once you have picked those outcomes, you can work upwards to find a theme and sideways to identify indicators. It is very possible that your project may fit into more than one theme, but choose the one with the best outcomes for the specific work funded by this grant. You will need to give us realistic target numbers for each of the indicators you have chosen. Please make these a best guess and do not overestimate the numbers you might achieve – be honest with us! High numbers will not help in the assessment process when we come back and question you on them. We need to believe that they are achievable.

Remember if you have any questions on this or need help with the application form please call us on 020 7582 5117 or email applications@londoncf.org.uk

To complete the impact section on the form
1. Select the theme from the drop down list – this will give you the range of outcomes in the drop down list attached to the impact theme.
2. Then select your 1st outcome from the drop down list
3. This will then open up the available indicators – select the indicators and fill in the anticipated numbers. **Please remember to tick the indicators that you have selected**
4. Then select your 2nd outcome from the drop down list
5. This will then open up the available indicators – select the indicators and fill in the anticipated numbers. **Please remember to tick the indicators that you have selected**
6. Then repeat for your 3rd and 4th outcome – these can be any of the others from the full list of outcomes across all themes.
7. The indicators will show for your chosen 3rd and 4th outcome – select the indicators and fill in the anticipated numbers. **Please remember to tick the indicators that you have selected**

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Outcome	Choose	Indicator	Target Number	Choose
IMPACT THEME		**Improve people's life skills, employability and enterprise**		
Improve economic wellbeing	X	Number of new employment opportunities as a result of the project		
		Number of new volunteer opportunities as a result of the project		
		Number of people becoming self-employed as a result of the project		
		Number of people coming off work related benefits		
		Number of people who accessed benefits for the first time as a result of the project		
		Number of people who are able to remain in housing as a result of the project		
		Number of people who gained sustainable employment as a result of the project	X	5
		Number of people who reported a reduction in debt as a result of the project		
		Number of people who started on the path to employability as a result of the project	X	20
		Number of volunteer opportunities as a result of the project		
		Number of work placement/experience opportunities available as a result of the project	X	10
Increase employability		Number of people becoming self-employed as a result of the project		
		Number of people who attended training as part of the project		
		Number of people who gained accreditation as a result of the project		
		Number of people who gained sustainable employment as a result of the project		
		Number of people who started on the path to employability as a result of the project		
Increase enterprise		Number of new businesses started as a result of the project		
		Number of people becoming self-employed as a result of the project		
		Number of people on the pathway to becoming self employed as a result of the project		
		Number of social enterprises set up as a result of the project		
		Number of social entrepreneurs created from the project		
Increase in beneficiary training,	X	Number of people coming off work related benefits		
		Number of people who attended training as part of the project	X	50
		Number of people who attended training for the first time as part of the project	X	10

education, accreditation and employment		Number of people who gain new skills as part of the project		
		Number of people who gain new skills for the first time as part of the project		
		Number of people who gained accreditation as a result of the project	X	10
		Number of people who gained accreditation for the first time as a result of the project		
		Number of people who gained sustainable employment as a result of the project		
		Number of people who started on the path to employability as a result of the project		
Increase in leadership skills and voice		Number of people who feel they have increased voice or ability to influence		
		Number of people who have increased their participation in community decision making		
		Number of people with increased leadership skills		
Increase lifelong learning and skills		Number of hours of education/training provided by the project		
		Number of people who attended training as part of the project		
		Number of people who gained accreditation as a result of the project		
		Number of people who remained in education, training or employment as a result of the project		
		Number of people who showed an increase in confidence as a result of the project		

Strengthen organisations		Number of employees/volunteers offered training and development		
		Number of existing partnerships developed/strengthened as a result of the project	X	5
		Number of hours spent on employee/volunteer training and skills		
		Number of hours spent on strategic development within organisations	X	50
		Number of new partnerships established as a result of the project	X	3

Improve the community working together		Number of new volunteers as a result of the project	X	10
		Number of people engaged in regular volunteering as part of the project		
		Number of people who participated in community activities as part of the project	X	10
		Number of people who participated in community activities for the first time as part of the project	X	20
		Number of people who report feeling more informed about what's happening in their area		

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Section 3 - Impact

Which category best describes the impact your project will have?

Improve life skills, education, employability and enterprise ▼ ⓘ

Select the primary outcome for your project or activity

Improve economic wellbeing ▼

☑ Number of new employment opportunities as a result of the project — 20

☐ Number of new volunteer opportunities as a result of the project — 0

☐ Number of people becoming self-employed as a result of the project — 0

☑ Number of people coming off work related benefits — 2

☐ Number of people who accessed benefits for the first time as a result of the project — 0

☐ Number of people who are able to remain in housing as a result of the project — 0

☑ Number of people who gained sustainable employment as a result of the project — 5

☐ Number of people who reported a reduction in debt as a result of the project — 0

☐ Number of people who started on the path to employability as a result of the project — 0

☐ Number of volunteer opportunities as a result of the project — 0

☐ Number of work placement/experience opportunities available as a result of the project — 0

Select the second outcome for your project or activity

Increase in beneficiary training, education, accreditation and employment ▼

☐ Number of people coming off work related benefits — 0

☑ Number of people who attended training as part of the project — 20

☐ Number of people who attended training for the first time as part of the project — 0

☐ Number of people who gain new skills as part of the project — 0

☐ Number of people who gain new skills for the first time as part of the project — 0

Section 1 - Organisation

Section 2 - About your grant application

Section 3 - Impact

Section 4 - Project Budget and Consent

Attachments

Save Application

17

Form to help you choose your indicators, outcome and theme.

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Outcome	Choose	Indicator	Target Number	Choose
IMPACT THEME		**Improve people's life skills, employability and enterprise**		
Improve economic wellbeing		Number of new employment opportunities as a result of the project		
		Number of new volunteer opportunities as a result of the project		
		Number of people becoming self-employed as a result of the project		
		Number of people coming off work related benefits		
		Number of people who accessed benefits for the first time as a result of the project		
		Number of people who are able to remain in housing as a result of the project		
		Number of people who gained sustainable employment as a result of the project		
		Number of people who reported a reduction in debt as a result of the project		
		Number of people who started on the path to employability as a result of the project		
		Number of volunteer opportunities as a result of the project		
		Number of work placement/experience opportunities available as a result of the project		
Increase employability		Number of people becoming self-employed as a result of the project		
		Number of people who attended training as part of the project		
		Number of people who gained accreditation as a result of the project		
		Number of people who gained sustainable employment as a result of the project		
		Number of people who started on the path to employability as a result of the project		
Increase enterprise		Number of new businesses started as a result of the project		
		Number of people becoming self-employed as a result of the project		
		Number of people on the pathway to becoming self employed as a result of the project		
		Number of social enterprises set up as a result of the project		
		Number of social entrepreneurs created from the project		
Increase in beneficiary training,		Number of people coming off work related benefits		
		Number of people who attended training as part of the project		
		Number of people who attended training for the first time as part of the project		

education, accreditation and employment		Number of people who gain new skills as part of the project		
		Number of people who gain new skills for the first time as part of the project		
		Number of people who gained accreditation as a result of the project		
		Number of people who gained accreditation for the first time as a result of the project		
		Number of people who gained sustainable employment as a result of the project		
		Number of people who started on the path to employability as a result of the project		
Increase in leadership skills and voice		Number of people who feel they have increased voice or ability to influence		
		Number of people who have increased their participation in community decision making		
		Number of people with increased leadership skills		
Increase lifelong learning and skills		Number of hours of education/training provided by the project		
		Number of people who attended training as part of the project		
		Number of people who gained accreditation as a result of the project		
		Number of people who remained in education, training or employment as a result of the project		
		Number of people who showed an increase in confidence as a result of the project		

IMPACT THEME		Maximise people's ability to strengthen community cohesion and build social capacity		
Improve community cohesion		Number of hours of community activity provided as part of the project		
		Number of people who participated in community activities for the first time as a result of the project		
		Number of people who participated in community activities as a result of the project		
Improve the community working together		Number of new volunteers as a result of the project		
		Number of people engaged in regular volunteering as part of the project		
		Number of people who participated in community activities as part of the project		
		Number of people who participated in community activities for the first time as part of the project		
		Number of people who report feeling more informed about what's happening in their area		
Improved community facilities		Number of people who have used the new/improved community facilities		
		Number of people who reported that the community facilities were improved as a result of the project		
Increase in leadership skills and voice		Number of people who feel they have increased voice or ability to influence		
		Number of people who have increased their participation in community decision making		
		Number of people with increased leadership skills		
Strengthen organisations		Number of employees/volunteers offered training and development		
		Number of existing partnerships developed/strengthened as a result of the project		
		Number of hours spent on employee/volunteer training and skills		
		Number of hours spent on strategic development within organisations		
		Number of new partnerships established as a result of the project		
Support vulnerable and disadvantaged people		Number of people accessing advice/guidance services		
		Number of people accessing advice/guidance services for the first time		
		Number of people accessing support services as a result of the project		
		Number of people accessing support services for the first time as a result of the project		
		Number of people achieving independent living/no longer requiring support as a result of the project		

IMPACT THEME		Promote reduction of isolation and disadvantage and access to services		
Improve economic wellbeing		Number of new employment opportunities as a result of the project		
		Number of new volunteer opportunities as a result of the project		
		Number of people becoming self-employed as a result of the project		
		Number of people coming off work related benefits		
		Number of people who accessed benefits for the first time as a result of the project		
		Number of people who are able to remain in housing as a result of the project		
		Number of people who gained sustainable employment as a result of the project		
		Number of people who reported a reduction in debt as a result of the project		
		Number of people who started on the path to employability as a result of the project		
		Number of volunteer opportunities as a result of the project		
		Number of work placement/experience opportunities available as a result of the project		
Improved community facilities		Number of people who have used the new/improved community facilities		
		Number of people who reported that the community facilities were improved as a result of the project		
Promote human rights and equality		Number of new people accessing support services following discrimination or unfair treatment		
		Number of people accessing advice and/or guidance services as a result of the project		
		Number of people accessing advice and/or guidance services for the first time as a result of the project		
		Number of people accessing support as a result of the project		
		Number of people accessing support for the first time as a result of the project		
		Number of people accessing support services following discrimination or unfair treatment		
		Number of people achieving independent living/no longer requiring support as a result of the project		
		Number of people who participated in community activities as part of the project		
		Number of people who participated in community activities for the first time as part of the project		
Reduce isolation		Number of people accessing support services as a result of the project		
		Number of people accessing support services for the first time as a result of the project		
		Number of people attending regular social activities as part of the project		

		Number of people who participated in community activities as part of the project		
		Number of people who participated in community activities for the first time as part of the project		
Support vulnerable and disadvantaged people		Number of people accessing advice/guidance services		
		Number of people accessing advice/guidance services for the first time		
		Number of people accessing support services as a result of the project		
		Number of people accessing support services for the first time as a result of the project		
		Number of people achieving independent living/no longer requiring support as a result of the project		

IMPACT THEME		Advance people's physical and mental health, wellbeing and safety.		
Improve health (physical/mental/ emotional)		Number of activities promoting healthy lifestyles (e.g. healthy eating, smoking cessation etc.)		
		Number of additional hours of sport, exercise and leisure activities currently provided by the project		
		Number of hours of sport, exercise and leisure activities currently provided by the project		
		Number of people who participated in sport, exercise and leisure activities		
		Number of people who reported an engagement or re-engagement with education, training or employment as a result of the project		
		Number of people who reported an engagement or re-engagement with social networks, support groups as a result of the project		
		Number of people who reported improved physical/ mental/ emotional health		
Increase access to sport, exercise and leisure activities		Number of additional hours of sport, exercise & leisure activities currently provided by the project		
		Number of existing activities available as part of the project		
		Number of groups providing health related activities		
		Number of hours of sport, exercise & leisure activities currently provided by the project		
		Number of new activities available as part of the project		
		Number of new people taking part in sport, exercise and leisure activities as part of the project		
		Number of people taking part in sport, exercise and leisure activities as part of the project		
Promote safer communities		Number of new people who reported that they felt safer in their communities as a result of the project		
		Number of people who reported that they felt safer in their communities as a result of the project		
		Number of people being supported as victims of anti-social behaviour or crime as a result of the project		
Reduce crime, violence and anti-social behaviour		Number of addicts in treatment as a result of the project		
		Number of ex-offenders taking part in a project/programme designed to divert them away from criminal behaviour		
		Number of new recorded addicts as a result of the project		
		Number of people taking part in a project/programme designed to divert them away from anti-social behaviour		

		Number of people who took part in a project/programme and had not re-offended within a period of 3 months		
		Number of perpetrators of domestic abuse taking part in a project/programme designed to divert them away from abusive behaviour		
		Number of young people who took part in a project/programme and had not re-offended within a period of 3 months		
Reduce substance misuse and addictions		Number of addicts in treatment as a result of the project		
		Number of new recorded addicts as a result of the project		
		Number of people accessing support services for addiction		

IMPACT THEME		Connect people with the arts culture and heritage		
Increase opportunities for public to engage with culture and heritage		Number of memberships of local heritage organisations		
		Number of people visiting a local heritage site		
		Number of people volunteering to maintain a local heritage site		
		Number of projects that promote engagement with culture and heritage		
		Numbers in audiences		
Preserve local heritage		Number of buildings saved		
		Number of memberships of local heritage organisations		
		Number of oral history recordings made		
		Number of people visiting a local heritage site		
		Number of people volunteering to maintain a local heritage site		
		Number of preservation and heritage projects completed		
Promote opportunities for creativity		Number of projects that promote creativity		
		Number of new people participating in projects that promotes creativity as part of the project		
		Number of people participating in projects that promotes creativity as part of the project		
		Number of people taking part in arts activities as part of the project		
		Number of people taking part in arts activities for the first time as part of the project		
		Number of people with disabilities who accessed arts activities		
		Number of people with disabilities who accessed arts activities for the first time as a result of the project		
		Number of people working in arts, culture and heritage for the first time		
		Number of young people who accessed arts activities		
		Number of young people who accessed arts activities for the first time as a result of the project		

IMPACT THEME		**Transform people's access to, and engagement with their environment.**		
Improve quality of local environment and public space		Number of allotments		
		Number of environmental improved schemes or services created		
		Number of new allotments		
		Number of new community facilities created		
		Number of new people engaged with gardening		
		Number of new people using public/community transport		
		Number of new volunteers taking care of local public spaces as part of the project		
		Number of people engaged with gardening		
		Number of people using local public space as a result of the project		
		Number of people using local public space for the first time as a result of the project		
		Number of people using public/community transport		
		Number of people with an increased understanding of the environment		
		Number of volunteers taking care of local public spaces as part of the project		
Increase biodiversity		Number of local wildlife protection schemes		
		Number of new habitats created		
		Number of orchard and green space schemes		
		Number of people engaged with regular volunteering as part of the project		
		Number of new people engaged with regular volunteering as part of the project		
		Number of trees planted		
Reduce carbon footprint (i.e. waste, emissions, energy		Number of car journeys eliminated		
		Number of composting schemes		
		Number of groups/projects campaigning on environmental issues		
		Number of households participating in environmental projects		
		Number of increased services and facilities accessible by public transport, walking or cycling		
		Number of new composting schemes		
		Number of new households participating in environmental projects		

		Number of new low energy community facilities		
		Number of new people using public/community transport		
		Number of people reporting a reduction in car use		
		Number of people using public/community transport		
		Number of tonnes of waste diverted from landfill		
		Number of units of energy saved		
		Number of groups/projects operating environmental policies		